

ST MICHAEL PENKIVEL PARISH COUNCIL

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Minutes of the Meeting of St Michael Penkivel Parish Council held on Tuesday 20th May 2025 at St Michael Penkivel Village Hall 6.30pm.

Members Present: Cllr Mrs Thomas, Cllr Tupper, Cllr Hardy & Cllr Cotterill.
Also present Cornwall Cllr German & Clerk.

*Proposal by Cllr Mrs Thomas, Cllr Tupper chairs the meeting, seconded Cllr Hardy, carried.
The above was duly **resolved**.*

25/18 Election of Chairman

Proposal Viscount Falmouth is Chairman for the forthcoming municipal year by Cllr Mrs Thomas, seconded Cllr Hardy, unanimous.
The above was duly **resolved**.

25/19 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.

Proposal the Chairman's Declaration of Acceptance of Office be made at or before the next Ordinary Meeting of the Council by Cllr Hardy, seconded Cllr Cotterill, unanimous.
The above was duly **resolved**.

25/20 Election of Vice Chairman

Proposal Cllr Mrs Davey is Vice-Chairman for the forthcoming municipal year by Cllr Mrs Thomas, seconded Cllr Tupper, unanimous.
The above was duly **resolved**.

25/21 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Vice Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.

Proposal the Vice-Chairman's Declaration of Acceptance of Office be made at or before the next Ordinary Meeting of the Council by Cllr Mrs Thomas, seconded Cllr Tupper, unanimous.
The above was duly **resolved**.

25/22 Parish Councillors' Declaration of Acceptance of Office, - to confirm Declarations received before the start of the meeting, if a Councillor is not present, to resolve that such Declaration be made at or before the next Ordinary meeting of the Council.

Proposal by Cllr Mrs Thomas all Declarations of Acceptance of Office completed and returned to the Clerk of all members present and Cllrs Mrs Davey & Hosking before the start of the meeting, to approve for Viscount Falmouth Declaration to be made before 1st July 2025 (2 months from election), seconded Cllr Tupper, carried.
The above was duly **resolved**.

25/23 Declarations of Interest and Alterations to the Register both Pecuniary and Non-pecuniary under the Code of Conduct.

New Declaration of Interest forms received for all Cllrs.
Cllrs present declared they had no interests on agenda items.

25/24 Apologies for Absence.

Viscount Falmouth, Cllr Mrs Davey & Cllr Hosking.

25/25 Public Participation (10 mins)

No public present.

25/26 To confirm the minutes of the meeting of 26th March 2025.

Proposal to approve the minutes of 26th March 2025 by Cllr Mrs Thomas, seconded Cllr Cotterill, agreed.

The above was duly **resolved**.

The Chairman signed them as a true and accurate record.

25/27 Matters Arising (report only)

None

25/28 To receive the financial statement of accounts for the year to date and approve payments, including CALC membership, and insurance renewal.

Clerk reported the opening balance for this financial year is £4287.26 of which £2560.64 is earmarked. Receipts £737.50 Precept.

Payments:

CALC Membership £113.03, ICO £47 (direct debit), Clerk quarterly salary & expenses £157.50, HMRC £36; insurance renewal not received to date.

Proposal to approve payments, by Cllr Hardy, seconded Cllr Cotterill, carried.

The above was duly **resolved**.

25/29 To note Internal Audit complete- no issues raised.

Internal Audit report noted; no issues raised- noted.

25/30 To approve Annual Governance Statement.

The Annual Governance Statement was considered.

Proposal to approve the Annual Governance Statement by Cllr Hardy, seconded Cllr Cotterill, unanimous.

The above was duly **resolved**.

25/31 To approve End of Year Accounts -31st March 2025.

The End of Year Accounts were considered.

Proposal by Cllr Mrs Thomas to approve End of Year Accounts, seconded Cllr Hardy, unanimous.

The above was duly **resolved**.

25/32 To resolve to certify St Michael Penkivel PC fulfil all the criteria and sign the Certificate of Exemption for External Audit.

Criteria for Exemption circulated to members prior to the meeting.

Proposal by Cllr Mrs Thomas to certify St Michael Penkivel PC fulfils all the criteria and sign the Certificate of Exemption for External Audit & Chairman to sign, seconded Cllr Hardy, unanimous.

The above was duly **resolved**.

25/33 Cornwall Councillor's report to Council

No report

25/34 Police Report

Crime map updated for February; no crime recorded.

25/35 Parish Roads

Potholes have all been filled or been painted ready to fill.

25/36 Fly-tipping/litter – to report any areas of concern.

69 bottles of energy drinks were picked up between Tresillian and Carmethan, this has now stopped.
Bags were fly-tipped but this has now been cleared.

25/37 Correspondence

a. Various emails circ. via email on receipt- noted.

25/38 Items for Next Agenda

- Parish Roads
- Coronation tree

There being no further business the meeting closed at 7.05pm.

Chairman.....

Date.....